ST.STEPHEN'S COLLEGE, PATHANAPURAM

IQAC Minutes 30-11-2018

IQAC meeting held on 30-11-2018 at 11 am. Dr Achamma George Principal presided over the meeting. IQAC Coordinator welcomed the committee members. The committee discussed the following subjects and also evaluated the progress of the discussions made in the last meeting.

1. IIQA shall submit 6 months prior to the expiry date

2. Due importance must be given for innovative teaching. Also discussed the introduction of smart class room with Wi fi facilities

3. Conduct seminars and workshops in the College

4. Decided to submit a proposal to CEK to begin certificate/ Diploma courses

5. Students counselling cell must function effectively and also maintain proper register

6. Maintain proper records of student, teacher, and parents' feedback in the department

7. All faculties must attend one seminar/ workshop in a year

8. Conduct open book test as examination reform

9. Keep record of DMLC and CLMC

10. Effectively implement bridge course

11. Academic calendar and teaching plan must be kept in the Department

12. Proper year wise record must be maintained in departments showing SC, ST, OBC and differentially abled students