

2016 - 2017

IGAC Meeting

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22.6.2016

A meeting of IGAC St. Stephen's College, Pathanamangalam was held in the Principal's Chamber on 22.6.2016. The meeting was chaired by Principal Dr. Varughese P. Daniel. Lt. Dr. Kuriy PM (co-ordinator) welcomed the participants. The following decisions were taken:

1. Decided to submit the ^{details of} departmental activities to Mr. Samath John Sajan for uploading in the College Website, Page Welcome Color.
2. Considering the NAAC accreditation by 2020 proper performance & file must provide to the department by 28.2.2016.
3. The performance ^{for NAAC} were thoroughly discussed in the IGAC meeting.
Conduct Seminar on Point NAAC accreditation.
4. Decided to introduce a centralized system to collect feedback from students in various academic semester; Apply for ISBN.
5. Decided to collect feedback from parents during PTA meeting.
6. Decided to improve the functioning of health club; ^{Introduce} CCTV in canteen Hall.
7. Decided to release a news letter for 2015-16. Rev. Fr (Dr.) Ray John, Department of Pedagogy, appointed to co-ordinate the activity for release of news letter for the year 2015-16.

Mr. Samath John Sajan gave away vote of thanks.

D. Fr. Dr. Ray John
2) Shajan, M.S.
3) Ambily C.R.




4. Dr. Achamma George

5. Roy John

6. Jacob Thomas

7. Lt. Dr. Koshy PM

8. Dr. Neena Suzzan Joshua

9. Dr. Varughese P. Daniel

Capt (Dr) Koshy PM
Co-ordinator

IQAC - 2016-17

1. Dr. Varughese P. Daniel (Chairman).
2. Lt. (Dr) Koshy PM (Co-ordinator).
3. Mr. Shyams MJ.
4. Mr. Jacob Thomas (Phy).
5. Ms. Jacob Thomas.
6. Dr. Achamma George.
7. Dr. Neena Suzzan Joshua.
8. Dr. K. P. Laladhar.
9. Rev. Fr. Koshy M.J.
10. Mr. Roy John.
11. Dr. Biju A.
12. Mrs. Ambily CR.
13. Mr. Sandhan John Sajan.
14. Rev. Fr. (Dr) Roy John.
15. H. C. Dr. Joseph Mar Dionysius.
16. Rev. Fr. K. V. Paul.
17. College Union Chairmen.
18. Vice-Chairman Alumni.
19. Ward members.
20. Mr. C.K. Samadkharan Neri.
21. Dr. Thomas Alexander.

IGAC Meeting

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31/08/2016

IGAC meeting

1. Dr. Varghese P. Doriel
2. Rev. Fr. K. V. Paul *K. V. Paul*
3. Rev. Fr. Koshy N.J. *Koshy*
4. Rev. John *John*
5. Dr. Biju A *Biju*
6. Sanjaya Jovan *Sanjaya*
7. Daish J *Daish*
8. Dr. K. P. Lalathas *K. P. Lalathas*
9. Jacob Thomas (Bis) *Jacob Thomas*
10. Shejau M S *Shejau M S*
11. Fr. Dr. Roy John *Fr. Dr. Roy John*
- 12.

A meeting of IGAC was held in the College Seminar hall. Dr. Varghese P. Doriel (Principal) presided over the meeting. The Co-ordinator IGAC welcomed the members.

1. In the introductory speech Principal gave more emphasis on importance of the conduct of Extension activities, Health club, in the College.
2. Decided to continue participation of teachers in Workshop and seminar.
3. Decided to encourage FDP, Submit Proposal for Seminar/Workshop/Major/Minor Projects.
4. Local Manager Rev. Fr. N.J. Koshy ensure management support.
5. Secretary Maint. Toher Dorra Rev. Fr. K. V. Paul extended the support and said maximum possible teachers must take PhD and also advised to submit the report in the

- is the right time
6. The year 2016-17 was selected as "year of publication"
 7. Dr. K. P. Lalanathan entrusted to motivate the tech staff for publication
 8. NSS to construct a house for needy person
 9. Decided to implement "Rain Water Harvesting System" in the College. Rev. Fr. Dr. Roy John was select as incharge of the project.
 10. Discussed the decision of IQAC meeting 15.12.2015 for the utilization of IQAC fund for IQAC. Decided to utilize the fund before 31st March 2017. and submit the report to the UGC.
 11. Decided to encourage department of English to conduct community extension activity
 12. Suggest the importance of conduct of Collaborative work in the College
 13. Decided to introduce IQAC mail system to link to department mail ID.
 14. NCC & NSS should strengthen
 15. Management ensure support for the construction of ladies hostel.
 16. Distribute pamphlets of IQAC guidelines
 17. Result Analysis was made
 18. Arrange Monthly One Programme in the College

Koshy
Capt (Dr) Koshy PM
co-ordinator



[Signature]
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PATHANAPURAM, KOLLAM DIST

IQAC Meeting

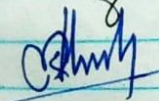
13.12.2016

1. Rev. Fr. K. V. Pam R. Pam
2. Dr. Varughese P. Daniel Daniel
3. Rev. Fr. Kork NJ
4. Syamala Kumari: c Wardmember Syamaly
5. Dr. K. P. Laladhar K. P. Laladhar
6. Jacob Thomas (English) Jacob Thomas
7. Jacob Thomas (Phy)
8. Shegeen M.S. Shegeen
9. Dr. Pijo A Pijo
10. Sandhu Jagan Satyan Sandhu
11. Maja. K. Koshy Maja
12. Dr. Nuna Suzzan Joshua Nuna
13. Dr. Achamma George Achamma
14. Ray John Ray

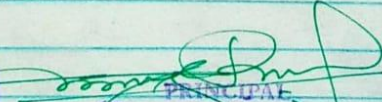
A meeting of IQAC was held in the IQAC room on the meeting was presided over by Principal Dr. Varughese P. Daniel. Co-ordinator proposed welcome speech. The following decisions were taken

1. Decided to take feedback from students, parents & stakeholders effectively
3. Improve research activity
4. Introduce any best practice in the college
5. Ward members assured support from the local bodies
6. Improve Communicative skills. — by group discussions, Interactive sessions etc.

7. Decided to take immediate steps to improve result by class test - periodic evaluation, feed-back, Peer Teaching etc.
8. Syllabus must be completed in advance
9. Extra - programmes should be limited
10. Decided to collect departmental AQAR by 10th June 2017 and submit to NAAC by October.
11. Co-ordinator remind the decision of IQAC met by 15.12.2015 concerning the Utilization of VSC fund for IQAC. The report must be submitted to the VSC with immediate effect after getting audited utilization -


Co-ordinator
Capt (Dr) Kaly PM




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VATHANAPURAM, KOLLAM DIST



ST. STEPHEN'S COLLEGE

MALLOOR COLLEGE (P.O), PATHANAPURAM
KOLLAM DISTRICT, KERALA, PIN 689 695
(Re-accredited by NAAC at B Grade with CGPA 2.80)

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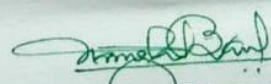
Phone: 04752352385 / 2351385

Dr. Varughese P. Daniel
Principal

Action Taken Report for the year 2016-17

Proper file system introduced in the department, Academic calendar prepared
Feedback from students collected
UGC fund received for IQAC Utilised and submit for audit
NSS and NCC become more active
Bridge courses and Remedial Classes. Conducted
Publication number increased, Received ISBN
IQAC conducted two seminars
"Hridayapoorvam" a day for fresher's organised
Prepared budget for Rain Water Harvesting System
Newsletter for the year 2015-16 released
Faculty members applied for Faculty development program




Principal
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